



Distinguished Camp Award Entry Form

Entry period: July 1, _____ to June 30, _____

Camp: _____ No.: _____

City: _____ State: _____

Read Explanation of Terms on reverse before completing form. When completing each item, add extra sheets if necessary for full explanation.

**Do Not Write
on Spaces in
this column**

1. Membership Growth: Total Membership last June 30: _____

Number of new members gained since last June 30: _____

2. Membership Retention: Number of members lost since last June 30: _____

3. Newsletters: How many published last year? _____

4. Timely submission of dues: % dues paid on time: _____%

Convention Attendance: Number attending Division Convention this year _____

5. Number attending National Convention last year _____

6. Regular monthly meetings: How many last year? _____

7. Programs at Meetings: Number of meetings featuring a formal program _____

8. Memorial Services: How many memorial services did your camp conduct? _____

9. Annual Report: Date annual report submitted: _____

10. Division/National Project Participation: List Division or National Projects supported.

Division:

National:

11. Local Project Participation: List local projects/events sponsored by camp:

Specify:

12. Speakers/Programs: How many speakers or programs provided to other camps? _____

13. Sponsorship: List special units sponsored by camp.

Specify:

14. Training: Did camp conduct formal training for new officers? _____ YES _____ NO

15. Website: Does camp maintain a website? ___ Yes ___ NO URL:

16. Meeting Attendance: Average percentage of members attending regular meetings: _____ %

Date Submitted: _____

Commander/Adjutant Signature: _____

Form Effective March 19, 2011

Category	Description	Criteria	Points Range
1. Membership Growth	Annual Percentage	Add 1 point per 1% increase	0 to 15
2. Membership Retention	Annual Percentage	Deduct 1 point per each 1% decrease	-15 to 0
3. Newsletters	Camp publishes a monthly newsletter	Deduct 1 point for each month a newsletter is not published	-12 to 0
4. Timely submission of dues	Dues become payable on Aug. 1. They are delinquent after Feb 1 or the date set by the SCV Constitution.	Deduct 3 points for each month dues are delinquent in each category. (National & Division)	-30 to 0
5. Attendance at Conventions	At least one member must attend the Division Convention; at least one member must attend the National Convention.	Add 2 points for each member attending Division Convention, up to 3 members/6 points. Four points for each attendee at National Convention, up to 3 members/12 points.	0-18
6. Regular Monthly Meetings	Number of regular monthly meetings conducted during the year.	Deduct 1 point for each month no meeting is held.	-12 to 0
7. Programs at meetings	How many meetings featured a key speaker, film, video, etc.	Add 1 point for each. Max:6	0 to 6
8. Memorial Services	Camp conducted one or more memorial services at a cemetery, battlefield, etc.	Add 5 points for each service, up to 3 services	0 to 15
9. Annual Report	Annual reports are due to IHQ by July 1	Deduct 5 points if not received on time	-5 to 0
10. National or Division Projects	Contributions in time or money made to established projects.	Add 3 points for each Division project; Max: 3 projects/9 points. Add 5 points for each National project; Max: 3 projects/15 points	0 to 24
11. Local Project Participation	Programs established at camp level, e.g., school historical programs, recruiting at state fairs or gun shows, Confederate ball, etc. Project must support SCV goals; general community services projects are not acceptable.	Add 3 points for each project; Max: 3 projects/9 points	0 to 9
12. Speakers or Programs	Did the camp provide speakers or programs to other camps or organizations?	Add 1 point for each; up to 3	0 to 3
13. Sponsorship	Camp sponsors a major support unit; e.g., re-enactor unit, color guard, living history group, museum support group, etc.	Add 5 points for each.; Max: 3 sponsorships/15 points	0 to 15
14. Training	Did camp conduct or participate in formal training for camp officers?	Add 10 points	0 to 10
15. Website	Does camp maintain a website?	Add 5 points	0 to 5
16. Meeting Attendance	How many members attend regular camp meetings, on average?	Base is 25%. Add 1 point for each 1% over 25%. Max 15	0 to 15

Explanation of Terms

How criteria were established: Some factors are judged as positives, some as negatives, depending on whether or not the "average" camp is expected to meet those criteria. For example, all camps – not just the "best" camps should have 100% of their dues paid on time. Therefore, the highest point value for this category is zero points; points are deducted in judging if dues have not been paid on time. However, not all camps would be expected to provide speakers to other camps. Therefore, this value is always a positive number, starting from zero and going up. Eligibility period for all categories is July 1 – June 30.

1. **Membership Growth.** The key element of a camp's survival. List your total membership as of last June 30 on line 1a. List the number of new members gained on line 1b. Do not include transfers from other SCV camps.
2. **Membership Retention.** List the number of members lost through non-payment of dues. Do not include losses due to death or transfers to other camps.
3. **Newsletters.** List the number of newsletters your camp published last year. Contributions to and support of a combined camps newsletter are considered the equivalent of a camp newsletter.
4. **Timely Submission of Dues.** All dues become payable on Aug. 1. National dues are in arrears as of Feb. 1, however this date is subject to change in SCV Constitution. The date set in the Constitution will be the prevailing date for determining the points in this category. Both Division and National dues must be paid on time to score in this category. Points are deducted for each partial or whole month the dues are late.
5. **Attendance at Conventions.** Indicate the number of members who attended your Division Convention this year. Enter the number of members who attended the National Convention this year.
6. **Regular Monthly Meetings.** Indicate the number of regular monthly meetings conducted by your camp.
7. **Programs at Meetings.** Indicate the number of meetings in which your camp had a "featured" program. This could be a local author, film on some WBTS subject, etc. Programs must have been announced in advance and involve preparation in advance on the part of the presenter.
8. **Memorial Services.** These include graveside services at a local cemetery where Confederate soldiers are buried; services held at a special event at a local church or synagogue, or similar events. It does not include brief memorial events held during regular camp meetings, or attendance at memorial services conducted at other camps, UDC, etc.
9. **Annual Report.** The annual report is due at IHQ and division not later than July 1. Check with IHQ for the proper format.
10. **Division or National Project Participation.** Participation in a Division or National special project. Participation could include fund raising or significant amounts of members' time. Some examples: Stand Watie Scholarship Fund (National), Heritage Defense Fund (National) Supreme Court Vigil (Texas Division), Flag Defense Project (Mississippi Division). List each project.
11. **Local Project Participation.** These are special projects or events established at the camp level. Examples: school historical programs, recruiting at state fairs or gun shows, Confederate Ball or cotillion, etc. Projects must support SCV goals by advancing the cause of Confederate heritage; general community service projects are not acceptable.
12. **Speakers or Programs.** Did your camp provide a speaker or special program to another camp or organization? Examples: Camp members who give programs on WBTS at Civil War Round Table forums, or similar. List the number of such speakers/presenters, to 3 speakers.
13. **Sponsorship.** Does your camp sponsor a special unit? Examples: Camp color guard that marches in local parades, re-enactor units, living history units, etc. The camp must sponsor these units.
14. **Training.** Did your camp conduct or participate in formal training for new camp officers? This is normally done at Brigade or Division level, but a camp can conduct its own program. The program must be established in writing, with formal presentations, and at least several hours spent on the training of each officer.
15. **Website.** Does your camp actively maintain a website? It must be regularly updated and provide basic, up-to-date information to current members and potential applicants. If "yes", show URL.
16. **Meeting Attendance.** What percentage of your members regularly attends camp meetings? You should maintain a sign-up roster for each camp meeting, and then average the number of members attending for a minimum of three months during the period of July1 – June 30.